

## AGENDA

### MONTROSE CITY COUNCIL MEETING

JUNE 13TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 5/9/23 Regular Council Meeting Minutes

#### SPECIAL TOPICS:

- Re-Appointment (5yr) Planning/Zoning Cliff Hallem
- Pool Manager – Lizzy
  - Deep end swimming Notice/Policy
  - Wood trim replacement by Avery/family above door approval
  - June 16<sup>th</sup> for pool to be closed from 1-5pm
  - June 23<sup>rd</sup>-24<sup>th</sup> closed in the evening due to the street dance (issues with liability last year)
  - Pool employee list and wages report
- My Place Special Event Question-Ray
  - Music Festival – July 28<sup>th</sup>-30<sup>th</sup>

#### OLD BUSINESS

- City Land Survey Update-Susie
- Streets Update-
  - Prioritization of Streets for Twedt
  - Remaining # of potholes
  - New bid \$86,536.20
  - Supreme Asphalt Repair-Asphalt patching, sealcoating, crackfilling, striping
- Paint SD Grant Project will take place June 16<sup>th</sup>-18<sup>th</sup>
  - Roster of volunteers included in council packet.
- Animal Trapping Workflow
  - Animal Trap Form approval
- Animal Kennel License revision – SECOG to come to July Meeting to present ORD.
- Summer Punch-list Items
  - Softball concession building bid
    - 4 doors ; window rebuild ; window addition ; glass replacement (1)
    - Bathroom partitions
  - Baseball concession roof ; grandstand roof ; dugout repaired-Troy Hofer Construction
  - Baseball concession building PLUMBING repairs
    - Bid from Hanisch
  - Sign Design Bids ; Campground ; Interstate Sign
  - I-Beams for scoreboard – Vogel Update
  - **New offer from School Shop Class – Crow’s-nest build**
    - **Maintenance agreement**
  - Office Bar building: Heat transfer damper; timer switch (Hanisch)
    - No Bid yet for exterior painting building from Lessee
  - Pool Fence Fix (walkway between pump house and pool)
    - Michaels Fence Bid \$2,275.00
- DGR Generator Update
  - Generator scheduled to arrive end of June, Installation shortly after. Then finalization of Sewer project.

#### NEW BUSINESS

- Sherriff Monthly Report Review
- No Elections held at City or School for 2023.
  - Mayor/Council Appointments and Terms
    - Mayor
    - Susie – 2yr Petition Filed
    - Jasen/Nick/Alex – appointment?
      - Utilities (Alex) ; Parks/Rec (Nick/Jasen) ; Finance (Justin) ; Streets (Susie)
      - Planning/Zoning ; Cliff Hallem Expires June 2023
      - Zoning Administrator

- Maintenance; Finance appointments
- AeroTek Hiring Firm for Maintenance position
  - FO post job online, indeed?
  - Council address - Camp host to step outside of job description/hours/pay
- Tree watering plan for summer – DANR
  - Should a water tank be purchased for pickup bed to do this? Other options
- Fred the fixer – office door handles (stripped out, needs replacement)
  - \$60hr for service call - \$2 per mile for mileage - \$60hr for labor of new handles
- Water meter installs, issues that arise
  - Can water meters be installed by residents or does the city have to do the work?
- Resident Berg Parking Violation
- RipRap discussion for river-Camp North
- FEMA Map distribution to council

#### DEPARTMENT REPORTS

- Maintenance:
  - Camp2 meter/endpoint issues. Non-compatible meter with Badger
    - Solutions: switch it out with compatible vs. manual readings 6 times a year.
  - FO to learn how to shut off water?
- Finance Office:
  - Banyon System Vault Backup for 3 applications for disaster/crash protection
    - \$249.00 a year
  - Budget Season discussion for 2024
    - Proposed budget will be presented in August’s council meeting
    - What are next years needs? (Furnace x2; Pool needs; campground needs; parks/rec Shop needs, equipment needs, employee wages) (water/sewer funds)
  - Resident Cloud – (unlicensed chickens fine)(2 notices sent out)
  - Resident Wallenkamp (unlicensed dogs(3), vacc records)(Notice #2)(Fine Notice)
  - End of Month Bank Account Balances for January

#### PAY VOUCHERS

#### HEARING OF THOSE PRESENT

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

#### EXECUTIVE SESSION

#### ADJOURN

(NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)